

2018-2019

Pathfinder  
Secretary  
Packet



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## IMPORTANT DUE DATES

### October 1, 2018

- ❖ Pathfinder Club Charter Application
- ❖ Yearly Staff Registration Form
- ❖ Pathfinder Membership List
- ❖ TLT Membership List
- ❖ Guidelines for Volunteers AND Volunteer Data Sheet for EACH Staff member

### April 15, 2019

- ❖ Investiture Requisition

# Pathfinder Club Charter Application 2018-2019

Sponsoring Church \_\_\_\_\_

Club: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Elected Club Director \_\_\_\_\_ Birth Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street/Apt # or PO Box A#

City

State

Zip

Home Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Work/Cell phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email (print clearly) \_\_\_\_\_

We resolve to always plan and operate our club to honor and glorify God, and we realize that the primary purpose of the Pathfinders is to lead youth to Jesus, to teach them to love Him, and to serve Him. We understand that the club is for the salvation, benefit and enjoyment of youth. We will follow church policies and cooperate with church leaders. We will work in harmony with our sponsoring church to make the club a soul winning and witnessing program.

We the undersigned, have read, understand, and are in full agreement with the Philosophy of Pathfinding and agree to support our club through those means with which the Lord has blessed this church, including finances, staff volunteers, securing a place to meet, transportation on outings, and other such needs as may arise in the fulfillment of this ministry, and to assist and support the work of the Pathfinder ministry in this conference and around the world.

## Signatures:

X \_\_\_\_\_

Church Pastor

X \_\_\_\_\_

Head Elder

X \_\_\_\_\_

Church Clerk or Treasurer

X \_\_\_\_\_

Club Director



**Pathfinder Area Coordinator:** I have met with the local club director and have approved his/her plans for the Pathfinder year.

X \_\_\_\_\_

Pathfinder Area Coordinator

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Enclosed are the following:

1. Completed Yearly Staff Registration List
2. Completed Yearly Pathfinder Membership List
3. Completed Yearly TLT Membership List
4. One "Volunteer Data Sheet" for each staff member 18 years old and over. (Supply each staff member with a copy of the form and an envelope to enclose it in to mail to the Arizona Conference. *This is a confidential document. Do not FAX.*)

Youth Ministries  
P.O. Box 12340  
Scottsdale, AZ 85267



# 2018-2019 Staff Registration Form

This page must be submitted, with complete **Charter Application**, to the Arizona Youth Ministries Department to receive your certification.

The following individuals are presently working as officers and staff of our club and desire to be registered with the Arizona Conference for the Pathfinder Year of 2018-2019.

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name \_\_\_\_\_

**Title:** Director, Deputy Director, Secretary, etc

**MG:** Check "Y" if person is a Master Guide, and "N" if not.

**Yrs Service:** Write number of years serving in Adventurers or Pathfinders.

1. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N

Email: \_\_\_\_\_ Yrs Service \_\_\_\_

Telephone: \_\_\_\_\_

2. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N

Email: \_\_\_\_\_ Yrs Service \_\_\_\_

Telephone: \_\_\_\_\_

3. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N

Email: \_\_\_\_\_ Yrs Service \_\_\_\_

Telephone: \_\_\_\_\_

4. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N

Email: \_\_\_\_\_ Yrs Service \_\_\_\_

Telephone: \_\_\_\_\_

5. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N

Email: \_\_\_\_\_ Yrs Service \_\_\_\_

Telephone: \_\_\_\_\_

6. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N

Email: \_\_\_\_\_ Yrs Service \_\_\_\_

Telephone: \_\_\_\_\_

Title: Director, Deputy Director, Secretary, etc

MG: Check "Y" if person is a Master Guide, and "N" if not.

Yrs Service: Write number of years serving in Adventurers or Pathfinders.

7. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

8. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

9. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

10. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

11. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

12. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

13. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

14. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_

15. Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_ MG \_\_Y \_\_N  
Email: \_\_\_\_\_ Yrs Service \_\_\_\_  
Telephone: \_\_\_\_\_



# 2018-2019 Membership List

This page must be submitted, with complete **Charter Application**, to the Arizona Youth Ministries Department to receive your certification.

The following individuals are presently enrolled as members of our club and desire to be registered with the Arizona Conference for the Pathfinder Year of 2018-2019.

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name: \_\_\_\_\_

PLEASE **CIRCLE** THE CURRENT CLASS

1. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

2. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

3. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

4. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

5. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

6. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

7. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

8. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

9. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

PLEASE **CIRCLE** THE CURRENT CLASS

10. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
11. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
12. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
13. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
14. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
15. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
16. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
17. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
18. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
19. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
20. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
21. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
22. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_
23. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_



# 2018-2019 Teens in Leadership Training (TLT) Membership List

This page must be submitted (if you have a TLT Program), with complete **Charter Application**, to the Arizona Youth Ministries Department to receive your certification.

The following individuals are presently enrolled as Teens in Leadership Training with our club and desire to be registered with the Arizona Conference for the Pathfinder Year of 2018-2019.

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name \_\_\_\_\_

1. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
2. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
3. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
4. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
5. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
6. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
7. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_



## TLT Membership List

8. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
9. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
10. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
11. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
12. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
13. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
14. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
15. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
16. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_

# GUIDELINES FOR VOLUNTEERS

Because our society is filled with pain, problems, and litigation caused by improper conduct of adults working with children and youth, it is imperative that those working with children in the churches have meaningful guidelines for conduct—to protect both themselves and those under their care. As a ministry volunteer, you want parents and others to feel comfortable and confident with you. Here are some practical guidelines:

1. **Never leave a child or group of children for whom you are responsible unattended.** Provide adequate supervision at all times, no matter what.
2. **ALWAYS have at least one other adult 18 or older with you when ministering to children.** If you find yourself in a situation where you are the only adult present, **UNDER NO CIRCUMSTANCES** should you allow yourself to be alone with one child. You will then need to find another person (which they do not have to be a pathfinder leader) and then continue.
3. **Always ask a person's permission before touching** him/her anywhere, even when responding to an injury or problem. This is especially true for any area that would normally be covered by a T-shirt and/or shorts. If an injury is within this area, make sure another adult works with you as you provide care.
4. **Physical and verbal attacks are inappropriate** and should never be used as discipline. "Time out" or "sit in that chair" may be helpful methods with children.
5. **Children need to be touched appropriately.** However, keep hugs brief and "shoulder-to-shoulder" or "side to side." Always keep your hands at (not below) the shoulder level. A caregiver kiss is to the forehead or cheek only—not elsewhere. For small children who like to sit on laps, encourage them to sit next to you.
6. **When taking small children to the bathroom**—take another adult along, or leave the door open.

Be aware of the signs and symptoms of abuse; be aware of the legal requirements in your locality for reporting child abuse. In nearly all places, a caregiver can be held legally responsible for failing to report suspected or actual child abuse.

Be loving, kind, firm, and always thoroughly professional as a caregiver. Working with children and youth at church is not only a privilege; it is also a deep responsibility that must be approached with utmost care. As a volunteer, you are expected to participate in orientation and training programs conducted by the church or conference.

Adventist Risk Management and the North American Division recommend the following rules for leaders. These serve as a protection to you and to your ministry against charges of abuse:

- You must complete** "Verified Volunteer" online at [www.verifiedvolunteers.com](http://www.verifiedvolunteers.com). Please contact your church for further information regarding this online Child Safety Training.
- The six-month rule.** Do not recruit a volunteer who has been a church member for less than six months.
- The two-person rule.** Have at least two adults present at all times.
- The glass window rule.** If the door to a classroom does not have glass in or around it, the door should be left open, so that the teacher is in full view.

**I, the undersigned, have read the guidelines listed above and agree to abide by them. My director will keep this original and I will keep a copy of this signed form for reference.**

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Volunteer's Signature

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Date Signed

# GUIA DE PROCEDIMIENTO PARA VOLUNTARIOS

Debido a que nuestra sociedad está llena de dolor, problemas y demandas legales causados por la conducta inapropiada de adultos que trabajan con niños y jóvenes, es imperativo que quienes trabajan con niños en las iglesias tengan pautas de conducta para protegerse a sí mismos y a aquellos bajo su cuidado. Como voluntario del ministerio, usted quiere que los padres y otros se sientan cómodos y confiados con usted. Aquí hay algunas pautas prácticas:

1. **Nunca deje a un niño o grupo de niños bajo su cuidado desatendidos.** Proporcionar una supervisión adecuada en todo momento.
2. **SIEMPRE** tener a otro adulto de 18 años o mayor con usted al estar con los niños. Si usted se encuentra en una situación donde usted es el único adulto presente con los niños, **BAJO NINGUNA CIRCUNSTANCIA** debe quedarse solo con un niño. Busque a otra persona lo más pronto posible (no tienen que ser un líder de clubes) y luego continuar.
3. **Siempre pida el permiso de una persona antes de tocarlo** en cualquier lugar, incluso cuando responda a una lesión o problema. Esto es especialmente cierto para cualquier área que normalmente estaría cubierta por una camiseta y/o pantalones cortos. Si una lesión se encuentra dentro de esta área, asegúrese de que otro adulto este presente mientras usted da atención médica.
4. **Los castigos físicos y abusos verbales son inapropiados** y nunca deben usarse como disciplina. "Tiempo fuera" o "sentarse en esa silla" pueden ser métodos útiles con los niños.
5. **Los niños necesitan ser tocados apropiadamente.** Sin embargo, mantenga los abrazos breves y "hombro a hombro" o "lado a lado". Siempre mantenga sus manos en (no debajo) el nivel del hombro. Un beso protector es sólo en la frente o mejilla, no en otra parte. Para los niños pequeños que les gusta sentarse en las piernas, animarlos a sentarse a su lado.
6. **Cuando lleve a los niños pequeños al baño-** lleve a otro adulto o deje la puerta abierta.

Esté atento a las señales y síntomas del abuso; Tenga en cuenta los requisitos legales en su localidad para reportar abuso infantil. En casi todos los lugares, un cuidador puede ser considerado legalmente responsable por no reportar sospecha o abuso infantil real.

Sea amable, firme y siempre sea profesional como líder. Trabajar con niños y jóvenes en la iglesia no es sólo un privilegio; También es una responsabilidad importante que debe desarrollarse con el máximo cuidado. Como voluntario, se espera que usted participe en programas de orientación y entrenamiento conducidos por la iglesia o conferencia.

Adventist Risk Management y la División Norteamericana recomiendan las siguientes reglas para los líderes. Estas sirven como protección para usted y para su ministerio contra cargos de abuso:

- Usted necesita llenar la solicitud titulada "Verified Volunteer" en línea [www.verifiedvolunteers.com](http://www.verifiedvolunteers.com). Favor de preguntar a su Pastor de iglesia si necesita más información.
- La regla de seis meses. No invite a una persona a ser voluntario que sea recién bautizada o que tiene menos de seis meses como miembro de iglesia.
- La regla de dos personas. Tener al menos dos adultos presentes en todo momento
- La regla de la ventana. Si la puerta del aula no tiene vidrio o ventana, la puerta debe dejarse abierta, de modo que el líder está a plena vista.

**Yo, el firmante, he leído las guías mencionadas arriba y acepto cumplirlas. Mi director mantendrá este original y guardará una copia de este formulario firmado para referencia.**

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Firma de voluntario

---

Fecha firmada

# Arizona Conference of Seventh-day Adventists

Pathfinder Volunteer Data Sheet

Fill out and mail to: Youth Ministries

P.O. Box 12340

Scottsdale, AZ 85267

Office Use Only

Approve

Disapprove

\_\_\_\_\_  
Conference Youth Director Signature

**SECTION I**

**PERSONAL RECORD**

Name \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Church \_\_\_\_\_ Club \_\_\_\_\_

Marital Status: Single Divorced Married Name of Spouse \_\_\_\_\_

Children: Name Birthdate

_____	_____
_____	_____
_____	_____
_____	_____

Have you been a/do you have:		
Pathfinder	YES	NO
Master Guide	YES	NO
PIA	YES	NO
PLA	YES	NO

If you been a Pathfinder: Where? \_\_\_\_\_ When? \_\_\_\_\_

**SECTION II**

**HEALTH HISTORY**

Do you now have, or have you had, any injury/sickness that might limit your involvement in Pathfinder activities?

YES NO If yes, how would it hinder? \_\_\_\_\_

**SECTION III**

**EDUCATIONAL RECORD**

Highest level of education \_\_\_\_\_

Degree/Diploma held \_\_\_\_\_

School granting degree/diploma \_\_\_\_\_

Year degree/diploma received \_\_\_\_\_

College major/minor \_\_\_\_\_ / \_\_\_\_\_

**SECTION IV**

**EXPERIENCE**

Please list all experience (Pathfinder, Scouting, Sabbath School, etc) that might qualify you for Pathfinder leadership.

Position/Type of Work	Church/Organization	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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**SECTION V**

Please list the honors/crafts which you are interested in teaching

Honor/Craft

\_\_\_\_\_ T A I  
\_\_\_\_\_ T A I  
\_\_\_\_\_ T A I  
\_\_\_\_\_ T A I

Honor/Craft

\_\_\_\_\_ T A I  
\_\_\_\_\_ T A I  
\_\_\_\_\_ T A I  
\_\_\_\_\_ T A I

**HONOR INSTRUCTION ABILITY**

Circle: T- Capable of teaching

A- Able to assist

I- Interested in learning to teach

---

**SECTION VI****UNLAWFUL CONDUCT**

Note: This section will remain in a confidential file at the conference office and will be available only to the conference administration and youth department staff. If the volunteer moves, and another conference asks for this form it will be forwarded to the conference youth department of the volunteer's new residence.

Have you been formally (or informally) accused, charged, or disciplined for any unlawful sexual conduct, child abuse, and/or child sexual abuse? YES NO

Date \_\_\_\_\_ Place \_\_\_\_\_

Type of Conduct \_\_\_\_\_

---

**SECTION VII****REFERENCES**

List below three individuals who could recommend you for service in Adventurer/Pathfinder ministries.

Name	Street	City/State	Zip	Phone
Pastor				
Other				
Other				

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**SECTION VIII****STATEMENT OF ACCURACY**

The above information is accurate to the best of my recollection. I understand this is a strictly "volunteer" position and I will receive no remuneration for services and time volunteered.

\_\_\_\_\_  
Volunteer's Signature\_\_\_\_\_  
Date

Note: Please be sure you have answered every question and signed your name above. Send this directly to the Youth Department at the address listed on the front of the page.

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**PURPOSE**

It is the goal of every Adventurer/Pathfinder Club to have the best qualified personnel available for his/her church. This record becomes the property of your local church conference Youth ministries department and will be used to evaluate all present and prospective youth workers and volunteers. Volunteer Data Sheets will be forwarded to another conference's youth department should the volunteer move to another conference.

**PROTECTION**

Understanding the epidemic proportion of child abuse and unlawful conduct, Section VI has been included to protect children in church sponsored programs from any abuse by any staff with a history of misconduct. The confidentiality of volunteers will be respected while also protecting parents, youth ministries workers, and the church organization.

**PROCEDURE**

If the Youth Ministries Director recommends the applicant, Sections I through V will be copied and sent to the local church for their record and will be used to determine staff qualification. When a local church requests a recommendation from a local conference's Youth Ministries Director, the director may not release any specifics and may only respond with "recommended", "not recommended" or "recommended with conditions noted."

**POLICY**

All information on this Youth Ministries Volunteer Data Sheet is required by North American Division and Insurance policy. It will become a permanent record and should include updates every year. In the event of accusations against applicant, opportunity should be given for response by the accused. This response also becomes a part of the record.

# Monthly Reports

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- ❖ Due to your **Area Coordinator** on the 10<sup>th</sup> of every month
- ❖ Your area coordinator will keep track of your points
- ❖ Investiture Requisition form is due on **April 15, 2019**
- ❖ Please use the Investiture Requisition form for your Advent Source order.

Be sure to include:

- Name of Club
  - Director
  - Day time Phone
  - Shipping Address (Either home or church address)
- ❖ Please also send a copy of the Investiture Requisition form to the Arizona Conference Youth Department:
- P.O. Box 12340 Scottsdale, AZ 85267
  - Fax: 480-991-4833
  - [gcorella@azconference.org](mailto:gcorella@azconference.org)

**USE BLACK OR BLUE INK  
INFORMATION SHOULD BE LEGIBLE AND  
CURRENT**

# Arizona Club de Conquistadores Reporte Mensual

**\*\*Recuerde de mandar su reporte mensual a su coordinador de área cada 10 de cada mes. Si entrega su reporte a tiempo su club recibirá 10 puntos extra**

- \_\_\_\_\_ Numero de juntas
- \_\_\_\_\_ Miembros en total
- \_\_\_\_\_ Total en asistencia (promedio)
- \_\_\_\_\_ Total en uniforme
- \_\_\_\_\_ Total de participantes en obra misionera
- \_\_\_\_\_ Conquistadores bautizados
- \_\_\_\_\_ Bautismos por el Ministerio de Conquis.
- \_\_\_\_\_ Juntas de staff
- \_\_\_\_\_ Minutos del Director
- \_\_\_\_\_ Fecha de Inducción \_\_\_/\_\_\_/\_\_\_
- \_\_\_\_\_ Trabajo hecho para la clase de JA
- \_\_\_\_\_ Camporee de la Conference de AZ
- \_\_\_\_\_ Jamboree (Campamento regional/distrito)
- \_\_\_\_\_ Mission Trip

Nombre de club: \_\_\_\_\_  
Iglesia: \_\_\_\_\_  
Director: \_\_\_\_\_  
Dirección: \_\_\_\_\_  
Ciudad/Estado/Zip: \_\_\_\_\_  
Cel.: \_\_\_\_\_  
Email: \_\_\_\_\_

Conquistador del mes: \_\_\_\_\_

Porque: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Honores \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sociales de Conquis. \_\_\_\_\_

\_\_\_\_\_

Conquis. en obra misionera \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noticias de Conquis. \_\_\_\_\_

(use la parte de atrás \_\_\_\_\_

si necesita) \_\_\_\_\_

Mes: \_\_\_\_\_

Año: \_\_\_\_\_



# Arizona Pathfinder Club Monthly Report

**\*\*Remember to mail report to your area coordinator every 10<sup>th</sup> of the month. If turned in on time your club will receive 10 extra points**

- \_\_\_\_\_ No. of Meetings
- \_\_\_\_\_ Total Members
- \_\_\_\_\_ Total in Attendance (Average)
- \_\_\_\_\_ Total in Uniform
- \_\_\_\_\_ Total participating in/outreach
- \_\_\_\_\_ Pathfinders Baptized
- \_\_\_\_\_ Baptized by PF Involvement
- \_\_\_\_\_ Staff meeting
- \_\_\_\_\_ Director's Minute
- \_\_\_\_\_ Fall Induction Date \_\_\_/\_\_\_/\_\_\_
- \_\_\_\_\_ Worked on AY Class Work
- \_\_\_\_\_ AZ Conference Camporee
- \_\_\_\_\_ Jamboree (Regional/District Campout)
- \_\_\_\_\_ Mission Trip

Club Name: \_\_\_\_\_  
Church: \_\_\_\_\_  
Director: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/St/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Pathfinder of the month: \_\_\_\_\_

Why Chosen: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Honors Worked on \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pathfinder Social \_\_\_\_\_

\_\_\_\_\_

Pathfinder in/Out Reach \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pathfinder News: \_\_\_\_\_

(use back side if needed) \_\_\_\_\_

\_\_\_\_\_

Month: \_\_\_\_\_

Year: \_\_\_\_\_

# Pathfinder Final Year-End Report

## 2018-2019

**\*\*Remember to mail this final year-end report to the Arizona Conference Youth Department on the 10<sup>th</sup> of May AND your area coordinator.**

Club Name: \_\_\_\_\_ Church: \_\_\_\_\_

Director: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

### Pathfinder year-end membership

\_\_\_\_ Number of girls  
\_\_\_\_ Number of boys  
\_\_\_\_ Teen girls  
\_\_\_\_ Teen boys  
\_\_\_\_ Total Members

### Staff

\_\_\_\_ Number of adult women  
\_\_\_\_ Number of adult men  
\_\_\_\_ Total of Adults  
  
\_\_\_\_ Number of TLT girls  
\_\_\_\_ Number of TLT boys  
\_\_\_\_ Total of TLT's

### Classes Invested

\_\_\_\_ Friend  
\_\_\_\_ Companion  
\_\_\_\_ Explorer  
\_\_\_\_ Ranger  
\_\_\_\_ Voyager  
\_\_\_\_ Guide  
\_\_\_\_ Master Guide  
\_\_\_\_ Trail Friend  
\_\_\_\_ Trail Companion  
\_\_\_\_ Wilderness Explorer  
\_\_\_\_ Wilderness Ranger  
\_\_\_\_ Frontier Voyager  
\_\_\_\_ Frontier Guide  
\_\_\_\_ Pathfinder Leadership Award  
\_\_\_\_ Pathfinder Instructor Award

### Adventist Youth Honors Earned

\_\_\_\_ AY Honors  
\_\_\_\_ AY Master Awards  
\_\_\_\_ Total Honors/Awards earned

### Youth Baptismal Record for this year

\_\_\_\_ Ages 10-12  
\_\_\_\_ Ages 13-15  
\_\_\_\_ Ages 16-18  
\_\_\_\_ Young Adult  
\_\_\_\_ Total Number Baptized

# Pathfinder Final Year End Report

Club Name: \_\_\_\_\_

Total Members: \_\_\_\_\_

Church: \_\_\_\_\_

(Average) Total in Attendance: \_\_\_\_\_

Director: \_\_\_\_\_

Total in Uniform: \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Total Participating in/out reach: \_\_\_\_\_

Phone: \_\_\_\_\_

Pathfinders Baptized: \_\_\_\_\_ (this month)

Email: \_\_\_\_\_

Baptized by PF Involvement: \_\_\_\_\_

## Monthly Points

\_\_\_\_\_ No. of Meetings

\_\_\_\_\_ Staff meeting

\_\_\_\_\_ Worked on AY Classwork

## Yearly Points

Baptized by PF Involvement: \_\_\_\_\_ (evangelism)

Fall Induction Date \_\_\_/\_\_\_/\_\_\_

AZ Conference Camporee/Fair: \_\_\_\_\_

Camporee (Regional/District Campout): \_\_\_\_\_

Leadership Convention: \_\_\_\_\_

Pathfinder Bible Experience \_\_\_\_\_

## Bonus Points

Mission Trip: \_\_\_\_\_

Parade: \_\_\_\_\_

Monthly Points Total: \_\_\_\_\_

Yearly Points Total: \_\_\_\_\_

Bonus Points Total: \_\_\_\_\_

Honors Worked On \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pathfinder In/Out Reach \_\_\_\_\_

(Please describe) \_\_\_\_\_

\_\_\_\_\_

Pathfinder News \_\_\_\_\_

(Optional) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



