

# 2022-2023 Adventurer Secretary Packet



[www.azsdayouth.com](http://www.azsdayouth.com)

# Table of Contents

---





- Important Information and Conference Events
  - Información importante y Eventos nivel Conferencia
- Certificate of Charter and Yearly Awards page
  - Certificado de Operaciones y Premios Anuales
- Club charter application Part 1-5
  - Formas de inscripción del Club, Parte 1-5
- Monthly reports and Monthly news
  - Reportes y Noticias Mensuales
- Final Report
  - Reporte Final
- Adventurer Registration Form
  - Forma de registro para los Aventureros
- Permission Form Waiver (to be used for each field trip)
  - Permiso para salidas (se deberá llenar uno para cada excursión)
- Video/Photography Release Form
  - Formulario para tomar fotos y videos
- Medical Consent Form (notarization is not required)
  - Formulario de Consentimiento Médico (no necesita ser notariado)
- Coordinators and Areas
  - Coordinadoras y sus Áreas

## Important information to remember

1. Submit Application forms no later than **September 22, 2022**  
Application forms includes: Club Charter Application Part I, Part II, Staff Registration Form, Adventurers Membership List and Video/Photography Release Form.
2. Mail, fax or deliver the individual monthly reports by the **10<sup>th</sup> of each month.**
3. Be sure each staff member and volunteer has a copy of the **GUIDELINES FOR VOLUNTEERS** to complete. **Make sure they give you the GUIDELINES**, and keep them with you for your records. The staff needs to complete the volunteer verification by **October 10, 2022** to receive the Certificate of Operation.
4. Adventurer Uniform Guide can be downloaded here:  
<https://www.clubministries.org/adventurers/adventurer-uniform/>

The 2022-2023 AdventSource Code: **ArizonaClubsCODE#2023**

## Conference Events

-  **November 6, 2022:** Adventurer Fun Day  
**(must have certificate of operations to participate) Deberán de tener el Certificado de operaciones para participar**
-  **February 12, 2023:** Adventurer Director's Meeting- AZ Conference Office
-  **February 24-25, 2023:** AZSDAKids Leadership Training and VBS Expo
-  **May 5-7, 2023:** Adventurer Family Camp- Camp Yavapines

# Certificate of Charter And Yearly Awards

All Arizona Conference clubs must apply for the **Certification of Operation**. The following forms need to be received by October 10<sup>th</sup> as the information must be submitted to Adventist Risk Management for insurance purposes.

Club Certification Application

Director's form

Adventurer Membership List

*(Do not send Adventurer Applications)*

Yearly Staff Form

Volunteer Ministry Information Form for EACH Staff member (confidential)

Please mail the above forms directly to:

Arizona Conference of Seventh-day Adventist

Adventurer Ministries

P.O. Box 12340

Scottsdale, AZ 85267

Or by email to: [Gcorella@azconference.org](mailto:Gcorella@azconference.org)

The Awesome A's Award, the Adventurer Achievement Award, and the Adventurer Appreciation Award will be presented during the concluding ceremonies at the Adventurer Family Retreat.

The **Awesome A's Award** will be given to any club that fulfills the following requirements before the end of March:

1. The club must have a **Certificate of Operation**.
2. The club **report forms** are submitted to Arizona Conference Youth Ministries by the 10<sup>th</sup> of each following month.
3. The club must be represented at the **Adventurer Leadership Convention**.
4. The club must attend the **Adventurer Fun Day**.
5. The club must have an **Induction Service, Adventurer Sabbath, and Investiture Service**.
6. The club must have at least **four Family Network Meetings**.
7. The club must have at least **one Community Outreach** project.
8. The club must have at least **two club meetings each month**.

# Club Charter Application: Part 1

## 2022-2023

We resolve to always plan and operate our club to honor and glorify God, and we realize that the primary purpose of Adventurers is to lead children to Jesus, to teach them to love Him, and to serve Him.

We understand that the club is for the children's salvation, benefit and enjoyment. We will follow Church policies and cooperate with church leaders. We will work in harmony with our sponsoring Church to make the club a soul-winning and witnessing program.

Enclosed is the following:

1. Yearly Staff Registration Form completed and attached.
2. Yearly Adventurer Membership Form completed and attached
3. Club meets (frequency) \_\_\_\_\_ on (day) \_\_\_\_\_ at (time) \_\_\_\_\_ AM/PM at (location) \_\_\_\_\_
4. One Volunteer Ministry Information (VMI) form is included for EACH staff member.

*Just a reminder: At any of the Conference planned events, individual's health insurance should be primarily considered, (This information will be on your medical consent form that the parent fills out at registration). Full coverage should be carried on any vehicle used to transport club members.*

Club Director:

The (club name) \_\_\_\_\_, sponsored by the (city, church name) \_\_\_\_\_ hereby applies for Conference Certification for the Adventurer year \_\_\_\_\_. We pledge to keep Arizona Adventurer's standards high.

\_\_\_\_\_  
Local Adventurer Director Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Local Pastor/ Elder

\_\_\_\_\_  
Date

***Important:*** Send only if the form has been completed fully with the two required signatures.  
Mail to Adventurer Ministries: P.O. Box 12340, Scottsdale, AZ 85267

Or by email to: [Gcorella@azconference.org](mailto:Gcorella@azconference.org)

---

**Arizona Conference Youth Ministries**

## Club Charter Application: Part 2

Director's Name \_\_\_\_\_

Club Name \_\_\_\_\_

Church Name \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

FAX Number (if available): \_\_\_\_\_ Birthday: \_\_\_\_\_

E-mail: \_\_\_\_\_

Once we receive this completed form with the Certification Application packet fully filled in, your name will automatically be placed on our e-mailing list. Please mail to:

Arizona Conference Adventurer Ministries  
P.O. Box 12340  
Scottsdale, AZ 85267  
Phone: 408-991-6777 ext. 117

Or by email: [Gcorella@azconference.org](mailto:Gcorella@azconference.org)



# 2022-2023 Part 3: Staff Registration Form

This page must be submitted, with complete **Club Charter Application**, to the Arizona Youth Ministries Department to receive your certification. The following individuals are presently working as officers and staff of our club and desire to be registered with the Arizona Conference for the Adventurer Year of 2022-2023.

Esta parte debe presentarse con la **Aplicación del club** y con toda la información de los voluntarios, para poder recibir su certificación. Las siguientes personas están trabajando actualmente como oficiales y personal de nuestro club y desean inscribirse en la Conferencia de Arizona para el año 2022-2023 de los Aventureros.

- Important rule:** Do not recruit a volunteer who has been a church member for less than six months
- Regla muy importante:** No incluya voluntario en el club si no han sido miembros de la iglesia por al menos 6 meses

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name \_\_\_\_\_

**Title/Título:** Director, Deputy Director, Secretary, Teacher, etc / Director, Director Asociado, Secretaria, Maestro, etc.

\* If any of your club volunteers have not completed the "Adventist Screening Verification" in or after 2020, please ask them to complete the following training and background check: <https://www.ncsrisk.org/adventist/>

\*Si alguno de los voluntarios de su club no ha completado "La verificación de antecedentes Adventista Sterling" en o después del 2020, favor de pedirles que completen su entrenamiento y verificación de antecedentes en el siguiente enlace: <https://www.ncsrisk.org/adventist/>

1. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

2. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

3. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

**Title:** Director, Deputy Director, Secretary, etc

**Yrs Service:** Write number of years serving in Adventurers or Pathfinders.

4. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

5. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

6. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

7. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

8. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

9. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

10. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

11. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No



**Title:** Director, Deputy Director, Secretary, etc

**Yrs Service:** Write number of years serving in Adventurers or Pathfinders.

12. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020?  Yes(Si)  No

13. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020?  Yes(Si)  No

14. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020?  Yes(Si)  No

15. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020?  Yes(Si)  No

16. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020?  Yes(Si)  No

17. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020?  Yes(Si)  No

18. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020?

Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020?  Yes(Si)  No

# Club Charter Application: Part 4

## Adventurer Membership List

The following individuals are presently enrolled as members of our club and desire to be registered with the Arizona Conference for the Adventurer Year of 2022-2023.

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name \_\_\_\_\_

| Adventurer | Birthdate | Current Class |
|------------|-----------|---------------|
| 1          |           |               |
| 2          |           |               |
| 3          |           |               |
| 4          |           |               |
| 5          |           |               |
| 6          |           |               |
| 7          |           |               |
| 8          |           |               |
| 9          |           |               |
| 10         |           |               |
| 11         |           |               |
| 12         |           |               |
| 13         |           |               |
| 14         |           |               |
| 15         |           |               |
| 16         |           |               |
| 17         |           |               |
| 18         |           |               |

### Classes by Age/ Clases por Edades:

Little Lamb/ Coorderitos - 4 yrs/años

Busy Bee/ Abejitas Industriosas - 6 yrs/años

Builders/ Constructores - 8 yrs/años

Eager Beaver/ Castorcitos - 5 yrs/años

Sunbeam/ Rayitos de Sol - 7 yrs/años

Helping Hands/ Manos Ayudadoras - 9 yrs/años

|    |  |  |
|----|--|--|
| 19 |  |  |
| 20 |  |  |
| 21 |  |  |
| 22 |  |  |
| 23 |  |  |
| 24 |  |  |
| 25 |  |  |
| 26 |  |  |
| 27 |  |  |
| 28 |  |  |
| 29 |  |  |
| 30 |  |  |
| 31 |  |  |
| 32 |  |  |
| 33 |  |  |
| 34 |  |  |
| 35 |  |  |
| 36 |  |  |
| 37 |  |  |
| 38 |  |  |
| 39 |  |  |
| 40 |  |  |

## Club Charter Application 5 / GUIDELINES FOR VOLUNTEERS

Because our society is filled with pain, problems, and litigation caused by improper conduct of adults working with children and youth, it is imperative that those working with children in the churches have meaningful guidelines for conduct—to protect both themselves and those under their care. As a ministry volunteer, you want parents and others to feel comfortable and confident with you. Here are some practical guidelines:

**1. Never leave a child or group of children for whom you are responsible unattended.**

Provide adequate supervision at all times, no matter what.

**2. ALWAYS have at least one other adult 18 or older with you when ministering to children.** If you find yourself in a situation where you are the only adult present, UNDER NO CIRCUMSTANCES should you allow yourself to be alone with one child. You will need to find another person (they do not have to be an adventurer leader) and then continue.

**3. Always ask a person's permission before touching** him/her anywhere, even when responding to an injury or problem. This is especially true for any area that would normally be covered by a T-shirt and/or shorts. If an injury is within this area, make sure another adult works with you as you provide care.

**4. Physical and verbal attacks are inappropriate** and should never be used as discipline. "Time out" or "sit in that-chair" may be helpful methods with children.

**5. Children need to be touched appropriately.** However, keep hugs brief and "shoulder-to-shoulder" or "side to- side." Always keep your hands at (not below) the shoulder level. A caregiver kiss is to the forehead or cheek only—not elsewhere. For small children who like to sit on laps, encourage them to sit next to you.

**6. When taking small children to the bathroom**—take another adult along, or leave the door open.

**Be aware of the signs and symptoms of abuse; be aware of the legal requirements in your locality for reporting child abuse.** In nearly all places, a caregiver can be held legally responsible for failing to report suspected or actual child abuse.

Be loving, kind, firm, and always thoroughly professional as a caregiver. Working with children and youth at church is not only a privilege; it is also a deep responsibility that must be approached with utmost care. As a volunteer you are expected to participate in orientation and training programs conducted by the church or conference.

Adventist Risk Management and the North American Division recommend the following rules for leaders. These serve as a protection to you and to your ministry against charges of abuse:

- **You must complete** "Adventist Screening Verification" online at <https://www.ncsrisk.org/adventist/> Please contact your church for further information regarding this online Child Safety Training.
- **The six-month rule.** Do not recruit a volunteer who has been a church member for less than six months.
- **The two-person rule.** Have at least two adults present at all times.
- **The glass window rule.** If the door to a classroom does not have glass in or around it, the door should be left open, so that the teacher is in full view.

**I, the undersigned, have read the guidelines listed above and agree to abide by them. My director will keep this original and I will keep a copy of this signed form for reference.**

\_\_\_\_\_  
Volunteer's Signature

\_\_\_\_\_  
Date Signed

## Aplicación de Club 5/GUIA DE PROCEDIMIENTO PARA VOLUNTARIOS

Debido a que nuestra sociedad está llena de dolor, problemas y demandas legales causados por la conducta inapropiada de adultos que trabajan con niños y jóvenes, es imperativo que quienes trabajan con niños en las iglesias tengan pautas de conducta para protegerse a sí mismos y a aquellos bajo su cuidado. Como voluntario del ministerio, usted quiere que los padres y otros se sientan cómodos y confiados con usted. Aquí hay algunas pautas prácticas:

1. **Nunca deje a un niño o grupo de niños bajo su cuidado desatendidos.** Proporcionar una supervisión adecuada en todo momento.
2. **SIEMPRE** tener a otro adulto de 18 años o mayor con usted al estar con los niños. Si usted se encuentra en una situación donde usted es el único adulto presente con los niños, **BAJO NINGUNA CIRCUNSTANCIA** debe quedarse solo con un niño. Busque a otra persona lo más pronto posible (no tienen que ser un líder de clubes) y luego continuar.
3. **Siempre pida el permiso de una persona antes de tocarlo** en cualquier lugar, incluso cuando responda a una lesión o problema. Esto es especialmente cierto para cualquier área que normalmente estaría cubierta por una camiseta y/o pantalones cortos. Si una lesión se encuentra dentro de esta área, asegúrese de que otro adulto este presente mientras usted da atención médica.
4. **Los castigos físicos y abusos verbales son inapropiados** y nunca deben usarse como disciplina. "Tiempo fuera" o "sentarse en esa silla" pueden ser métodos útiles con los niños.
5. **Los niños necesitan ser tocados apropiadamente.** Sin embargo, mantenga los abrazos breves y "hombro a hombro" o "lado a lado". Siempre mantenga sus manos en (no debajo) el nivel del hombro. Un beso protector es sólo en la frente o mejilla, no en otra parte. Para los niños pequeños que les gusta sentarse en las piernas, animarlos a sentarse a su lado.
6. **Cuando lleve a los niños pequeños al baño-** lleve a otro adulto o deje la puerta abierta.

Esté atento a las señales y síntomas del abuso; Tenga en cuenta los requisitos legales en su localidad para reportar abuso infantil. En casi todos los lugares, un cuidador puede ser considerado legalmente responsable por no reportar sospecha o abuso infantil real.

Sea amable, firme y siempre sea profesional como líder. Trabajar con niños y jóvenes en la iglesia no es sólo un privilegio; También es una responsabilidad importante que debe desarrollarse con el máximo cuidado. Como voluntario, se espera que usted participe en programas de orientación y entrenamiento conducidos por la iglesia o conferencia.

Adventist Risk Management y la División Norteamericana recomiendan las siguientes reglas para los líderes. Estas sirven como protección para usted y para su ministerio contra cargos de abuso:

- Usted necesita llenar la solicitud titulada "Adventist Screening Verification" en línea en <https://www.ncsrisk.org/adventist/> Favor de preguntar a su Pastor de iglesia si necesita más información.
- La regla de seis meses. No invite a una persona a ser voluntario que sea recién bautizada o que tiene menos de seis meses como miembro de iglesia.
- La regla de dos personas. Tener al menos dos adultos presentes en todo momento.
- La regla de la ventana. Si la puerta del aula no tiene vidrio o ventana, la puerta debe dejarse abierta, de modo que el líder está a plena vista.

**Yo, el firmante, he leído las guías mencionadas arriba y acepto cumplirlas. Mi director mantendrá este original y guardaré una copia de este formulario firmado para referencia.**

---

Firma de voluntario

---

Fecha firmada

# Monthly Reports

---

## 2022-2023

This Section includes:

- Monthly Reports- DUE ON THE 10<sup>th</sup> OF EVERY MONTH
- Monthly News- OPTIONAL (if you have something to share please fill out)
- Community Outreach Report- SUBMIT AT LEAST TWICE A YEAR
- Family Networking Meeting Report- MINIMUM FOUR TIMES A YEAR (ideally every two months)

Esta Sección incluye:

- Reporte Mensual- ENTREGUE ANTES DEL DÍA 10 DE CADA MES
- Noticias Mensuales- OPCIONAL (si tiene algo que compartir por favor llene el documento)
- Reporte: Alcance a la comunidad- ENTREGUE POR LO MENOS DOS VECES AL AÑO
- Reporte: Reunión de Red Familiar- MINIMO CUATRO VECES AL AÑO. (idealmente que se haga cada dos meses)

At the end of each month *Monthly Report* AND *Monthly News* need to be sent to the Arizona Conference Youth Ministries at

P. O. Box 12340

Scottsdale, AZ 85267

FAX: 480-991-4833

Or Email: [Gcorella@azconference.org](mailto:Gcorella@azconference.org)

**Please be prompt. There is no credit for those received 30 days late.**

# Arizona Adventurer Club

## Monthly Report

Club Activities: Please write the date you did this activity during THIS month

- O Basic/Advanced Staff Training \_\_\_\_\_  
     #full time attendance \_\_\_\_ #part time attendance \_\_\_\_
- O Club Registration \_\_\_\_\_
- O Club Charter Application Complete & Submitted \_\_\_\_\_
- O Adv. Director's Meeting \_\_\_\_\_
- O Adventurer Fun Day \_\_\_\_\_ station? O Yes O No
- O Induction Ceremony \_\_\_\_\_
- O Adventurer Sabbath \_\_\_\_\_
- O Adventurer Blessings Service \_\_\_\_\_
- O Investiture Ceremony \_\_\_\_\_
- O Adv. Club Evaluation (w/Coordinator) \_\_\_\_\_ (date) \_\_\_\_\_
- O Field Trips/Camping \_\_\_\_\_  
   Activity \_\_\_\_\_
- O Club Community Outreach \_\_\_\_\_  
   Activity \_\_\_\_\_
- O Adventurer Family Retreat \_\_\_\_\_  
   station/activity at Family Retreat O yes O no
- O Adv. Staff Meetings # \_\_\_\_\_ % attendance \_\_\_\_\_
- O Family Network Meeting \_\_\_\_\_

Awards Completed

---

Club Name: \_\_\_\_\_  
 Director: \_\_\_\_\_

Preferred Contact Information:  
 \_\_\_\_\_

Number of Adventurer Club Meetings  
 duly-called, with/without uniform  
 \_\_\_\_\_ Average attendance \_\_\_\_\_%

Address:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 usually meet on (day)  
 \_\_\_\_\_  
 \_\_\_\_\_ - \_\_\_\_\_ ( ) a.m. ( ) p.m.

Enrollment:

Families: \_\_ SDA \_\_ Non SDA

|                  |                  |
|------------------|------------------|
| ___ Baby Birds   | ___ Curious Cubs |
| ___ Little Lambs | ___ Eager Beaver |
| ___ Busy Bee     | ___ Sunbeam      |
| ___ Builder      | ___ Helping Hand |

Month: \_\_\_\_\_

Year: \_\_\_\_\_





# Arizona Adventurer Club Community Outreach Report

Club Name: \_\_\_\_\_

Director: \_\_\_\_\_

Name of Activity \_\_\_\_\_

Explanation of Activity \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

Report:

Where the activity took place: \_\_\_\_\_

Number of Families Reached: \_\_\_\_\_ SDA \_\_\_\_\_ Non SDA \_\_\_\_\_

Literature Distributed: Yes \_\_\_\_\_ No \_\_\_\_\_ Name of Literature \_\_\_\_\_

Cash contribution: Yes \_\_\_\_\_ No \_\_\_\_\_ Clothing contribution: Yes \_\_\_\_\_ No \_\_\_\_\_

Other contribution: Yes \_\_\_\_\_ No \_\_\_\_\_ Time spent on project/activity: \_\_\_\_\_

How has this project impacted your Adventurers?

---

---

---

Month: \_\_\_\_\_

Year: \_\_\_\_\_

# Arizona Adventurer Club Family Network Meetings Report

Club Name: \_\_\_\_\_

Director: \_\_\_\_\_

Date of Activity: (Please indicate the date that activity took place) \_\_\_\_\_

Name of Activity \_\_\_\_\_

Description of Activity \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

Where the activity took place: \_\_\_\_\_

Number of Families Reached: \_\_\_\_\_ SDA \_\_\_\_\_ Non SDA \_\_\_\_\_

Literature Distributed: Yes \_\_\_\_\_ No \_\_\_\_\_ Name of Literature \_\_\_\_\_

Attendance: Club Families \_\_\_\_\_ % Non Club member families \_\_\_\_\_ %

Did you organize this activity or did you work with another organization and/or church ministry?

No  Yes, which? \_\_\_\_\_

How did this meeting impact the families involved? \_\_\_\_\_

---

---

Month: \_\_\_\_\_

Year: \_\_\_\_\_

# Reporte Mensual

## Club de Aventureros de Arizona

Actividades del Club: Por favor escribe la fecha en que hizo la actividad ESTE mes.

O Entrenamiento de Personal Básico/Avanzado

\_\_\_\_\_

#full time attendance \_\_\_\_ #part time attendance \_\_\_\_

O Inscripción de Club \_\_\_\_\_

O Aplicación de Certificación del Club Completa y Entregada

\_\_\_\_\_

O Reunión de Directores \_\_\_\_\_

O Día de Diversión \_\_\_\_\_ ¿estación? OSí ONo

O Ceremonia de Inducción \_\_\_\_\_

O Sábado de Aventureros \_\_\_\_\_

O Regalo de Bendición \_\_\_\_\_

O Ceremonia de Investidura \_\_\_\_\_

O Evaluación de Club (Propia) \_\_\_\_\_ (c/Coordinador) \_\_\_\_\_

O Campamento/Paseo \_\_\_\_\_

Actividad \_\_\_\_\_

O Actividad de Alcance a la Comunidad \_\_\_\_\_

Actividad \_\_\_\_\_

O Retiro Familiar de Aventureros \_\_\_\_\_

estación/actividad en el Retiro OSí ONo

\_\_\_\_\_

O Reuniones con el Personal # \_\_\_\_\_ % asistencia \_\_\_\_\_

O Reuniones de Red Familiar \_\_\_\_\_

*Galardones Completados* \_\_\_\_\_

Nombre de Club:

\_\_\_\_\_

Director: \_\_\_\_\_

Información de contacto preferido

\_\_\_\_\_

Numero de reuniones de club  
calendarizadas, con/sin uniforme:  
Promedio de asistencia \_\_\_\_\_%

Dirección: \_\_\_\_\_

normalmente nos reunimos (día)

\_\_\_\_\_ - \_\_\_\_\_ ( ) a.m. ( ) p.m.

Membresía:

Familias: \_\_ ASD \_\_ Non ASD

\_\_ Pajaritos \_\_ Cachorros Curiosos

\_\_ Ovejitas \_\_ Castores

\_\_ Abejitas \_\_ Rayitos de Sol

\_\_ Constructor \_\_ Mano Ayudadora

Mes: \_\_\_\_\_

Año: \_\_\_\_\_



# Reporte de Alcance a la Comunidad

## Club de Aventureros de Arizona

Nombre de club: \_\_\_\_\_

Director: \_\_\_\_\_

Nombre de actividad: \_\_\_\_\_

Explicación de actividad: \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

Reporte:

Donde ocurrió la actividad: \_\_\_\_\_

Numero de familia alcanzadas: \_\_\_\_\_ ASD \_\_\_\_\_ Non ASD \_\_\_\_\_

Literatura Distribuida: Si \_\_\_\_\_ No \_\_\_\_\_ Nombre de Literatura: \_\_\_\_\_

Contribución Monetaria: Si \_\_\_\_\_ No \_\_\_\_\_ Contribución de ropa: Si \_\_\_\_\_ No \_\_\_\_\_

Otra Contribución: Si \_\_\_\_\_ No \_\_\_\_\_ Tiempo invertido en proyecto/actividad: \_\_\_\_\_

¿Cómo ha impactado este proyecto a sus aventureros?

---

---

---

Mes: \_\_\_\_\_

Año: \_\_\_\_\_

# Reporte: Reunión de Red Familiar Club de Aventureros de Arizona

Nombre de Club: \_\_\_\_\_

Director: \_\_\_\_\_

Fecha de la actividad: (Por favor escriba la fecha de la actividad en la línea en la cual realizo la actividad.)

\_\_\_\_\_

Nombre de Actividad: \_\_\_\_\_

Explicación de Actividad: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Donde ocurrió la actividad: \_\_\_\_\_

Número de Familias Alcanzadas: \_\_\_\_\_ ASD \_\_\_\_\_ No ASD \_\_\_\_\_

Asistencia: Familias del club \_\_\_\_\_ % Familias no miembros del club \_\_\_\_\_ %

¿Esta actividad la realizo usted o fue en conjunto con alguna organización y/o ministerio de la iglesia?

[ ] No [ ] Si ¿Cuál? \_\_\_\_\_

¿Como impacto esta reunión s sus familias? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mes: \_\_\_\_\_

Año: \_\_\_\_\_

# Adventurer Final Report 2022-2023

Deadline date: April 20, 2023

Club Name \_\_\_\_\_

Director \_\_\_\_\_

Club Members to be invested:

Baby Birds \_\_\_\_\_

Curious Cubs \_\_\_\_\_

Little Lambs \_\_\_\_\_

Eager Beaver \_\_\_\_\_

Busy Bee \_\_\_\_\_

Sunbeam \_\_\_\_\_

Builder \_\_\_\_\_

Helping Hand \_\_\_\_\_

Adv. Helping Hand \_\_\_\_\_

Adults \_\_\_\_\_

Stars:

Total for the Year \_\_\_\_\_

Chips:

Total for the Year \_\_\_\_\_

Awards:

Total for the Year \_\_\_\_\_

# Adventurer Club Membership Application



Child's name \_\_\_\_\_ Birth date \_\_\_\_\_ Pre-k K 1 2 3 4  
Circle one

Parent/guardian name(s) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State/Prov. Zip/PC

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Parent/guardian email \_\_\_\_\_

Church \_\_\_\_\_ School \_\_\_\_\_

Check level(s) the child has completed:  Little Lamb  Eager Beaver  Busy Bee 6 yrs/años- 1st grade  
4 yrs/años- PreK 5 yrs/años- K  
 Baby birds 2 yrs/años } Optional  Sunbeam  Builder  Helping Hand 9 yrs/años-4th grade  
7 yrs/años- 2nd grade 8 yrs/años- 3rd grade  
 Curious Cubs 3 yrs/años } classes

## Pledge

Because Jesus loves me, I will always do my best.

## Law

Jesus can help me to: Be obedient, Be pure, Be true, Be kind, Be respectful, Be attentive, Be helpful, Be cheerful, Be thoughtful, Be reverent.

## Applicant Commitment

I, \_\_\_\_\_, want to join the \_\_\_\_\_.  
Name of applicant Club name

I will attend meetings, activities, field trips, and other club activities. I will proudly wear my Adventurer uniform and obey club guidelines. I will be cheerful, helpful, honest, kind, and courteous.

\_\_\_\_\_  
Signature of Adventurer

## Parent/Guardian Commitment

As parent/guardian, I understand that the Adventurer Club is active and includes many opportunities for service, adventure, fun, and learning. I will support the program by:

1. Encouraging my Adventurer to take an active part in all club meetings and functions.
2. Attending events in support of my Adventurer.
3. Assisting club leaders by serving as a helper when needed.
4. Not holding any individual club staff member liable in the event of an accidental injury.
5. Giving my permission for the above named Adventurer to attend Adventurer activities.

\_\_\_\_\_  
Signature of parent/guardian



# Permission Form Waiver

I \_\_\_\_\_, the parent of \_\_\_\_\_ ("my child"), give permission for my child to attend the field trip to \_\_\_\_\_.  
Location of field trip

I understand that personal injury can and may occur to my child, and I hereby authorize \_\_\_\_\_, or another appointed youth advisor, to seek and consent to emergency Leader of the trip. medical attention for my child as needed; and I further agree to be liable for and to pay all costs incurred in connection with such medical attention.

I hereby release \_\_\_\_\_, its employees, agents and volunteers, from any and all liability, claims, demands, causes of action and possible causes of action whatsoever arising out of or related to any loss, damage or injury (including death) that may be sustained by my child while participating in or traveling to and from this event.  
Name of organization sponsoring the event

I give permission for my child to ride in any vehicle designated by \_\_\_\_\_, its employees and adult volunteers, while participating in and traveling to and from this event.  
Name of organization sponsoring the event.

I agree to accept full responsibility, financially or otherwise, for any damage my child may do to the property of \_\_\_\_\_, properties visited on outing, other's personal property, or vehicles used for transportation.  
Name of organization sponsoring the event

I agree and consent to all of the above stated.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emergency Contact Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Relationship to person attending field trip

## Videography/Photography Release Form

This letter confirms the agreement between you and Adventurer Program regarding your participation in approved Adventurer activities in which you may be photographed or videotaped (the Property) from time to time.

For valuable consideration received, you hereby irrevocably grant to the Adventurer Program, perpetually, exclusively, and for all media throughout the world (including print, non theatrical, home video, CD-ROM, internet and any other electronic medium presently in existence or invented in the future), the right to use and incorporate (alone or together with other materials), in whole or in part, photographs or video footage taken of you as a result of the your participation in approved activities of the Adventurer Program.

You hereby agree that you will not bring or consent to others bringing claim or action against the Adventurer Program on the grounds that anything contained in the Property, or in the advertising and publicity used in connection herewith, is defamatory, reflects adversely on you, violates any other right whatsoever, including, without limitation, rights of privacy and publicity.

You hereby release the Adventurer Program, its directors, officers, successors and assigns from and against any and all claims, demands, actions, causes of action, suits, costs, expenses, liabilities and damages whatsoever that you may hereafter have against the Adventurer Program in connection with the Property.

This agreement shall not obligate the Adventurer Program to use the Property or to use any of the rights granted hereunder, or to prepare, produce, exhibit, distribute or exploit the Property. The Adventurer Program shall have the right to assign its rights hereunder, without your consent, in whole or in part, to any person, firm or corporation.

AGREED TO AND ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Witness

Print Name of Participant: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

# Adventurer Club Medical Consent

Adventurer name \_\_\_\_\_ Birth date \_\_\_\_\_

Address \_\_\_\_\_  
*Street City State/Prov. Zip/PC*

Phone \_\_\_\_\_

Date of last tetanus booster \_\_\_\_\_

Allergies to drugs or foods \_\_\_\_\_

Medications \_\_\_\_\_

List any restrictions \_\_\_\_\_

## Contact Information for Parents/Guardians:

Parent/guardian \_\_\_\_\_  
*Name Phone Email*

Parent/guardian \_\_\_\_\_  
*Name Phone Email*

Emergency contact (friend or relative) \_\_\_\_\_  
*Name Phone*

Family physician \_\_\_\_\_  
*Name Phone*

Physician's address \_\_\_\_\_  
*Street City State/Prov. Zip/PC*

## Authorization to Treat a Minor

I (we), the undersigned parent or legal guardian of: \_\_\_\_\_  
*The above named Adventurer*

In case of emergency, I hereby give permission to the physician selected by the club staff to hospitalize, secure proper treatment for, and to order injection, anesthesia, or surgery for my child.

As parent or legal guardian of the applicant, I am in favor of him/her attending club functions and accept the conditions named. The health history stated is correct so far as I know, and the person herein described has permission to engage in all prescribed club activities except as noted. In addition I have read and understand the Emergency Authorization Statement and give my full consent to the terms found therein. Permission for photocopying of this form is granted.

\_\_\_\_\_  
*Signature of parent/guardian*

\_\_\_\_\_  
*Date*

---

This section is for the notary to sign if your state/providence requires it. **(Not required in Arizona)**

## AZ ADVENTURER COORDINATORS AND AREAS 2022-2023

|                                     |  |  |
|-------------------------------------|--|--|
| Manny Cruz                          | <a href="mailto:mannycruz@azconference.org">mannycruz@azconference.org</a> | Arizona Conference Adventurer Director   |
| Elda Diaz                           | <a href="mailto:az_adventurers@yahoo.com">az_adventurers@yahoo.com</a>     | Arizona Conference Adventurer Assistant Director   |
| <b>PHOENIX AREA - ENGLISH CLUBS</b> |  |  |
| Ugonna Woods                        | <a href="mailto:p2eace@yahoo.com">p2eace@yahoo.com</a>                     | <ol style="list-style-type: none"> <li>1. Apache Junction</li> <li>2. Chandler</li> <li>3. Clearview</li> <li>4. Community Hope</li> <li>5. Glendale</li> <li>6. Mesa Palms</li> <li>7. Paradise Valley</li> <li>8. Phoenix Camelback</li> <li>9. Phoenix South Mountain</li> <li>10. Scottsdale Thunderbird</li> </ol>  |
| Elda Diaz                           | <a href="mailto:az_adventurers@yahoo.com">az_adventurers@yahoo.com</a>     |  |
| <b>PHOENIX AREA- SPANISH CLUBS</b>  |  |  |
| Aracely Diaz                        | <a href="mailto:chely_rashel@yahoo.com">chely_rashel@yahoo.com</a>         | <ol style="list-style-type: none"> <li>1. Avondale &amp; Buckeye</li> <li>2. Central Valley</li> <li>3. Chandler</li> <li>4. East Valley</li> <li>5. El Mirage</li> <li>6. Glendale</li> <li>7. Mesa</li> <li>8. Monte Vista</li> <li>9. North Valley Spanish</li> <li>10. Peoria</li> <li>11. Phoenix Central Spanish</li> <li>12. Phoenix Deer Valley</li> <li>13. Phoenix Paradise Valley</li> <li>14. Shalom</li> <li>15. West Valley</li> </ol> |
| <b>SOUTHERN AREA</b>                |  |  |
| Marlene Navarro                     | <a href="mailto:rymporvida@aol.com">rymporvida@aol.com</a>                 | <ol style="list-style-type: none"> <li>1. Douglas Spanish</li> <li>2. Sahuarita SDA</li> <li>3. Tucson Central Spanish</li> <li>4. Tucson Desert Valley</li> <li>5. Tucson Esperanza Spanish</li> <li>6. Tucson Fil-Am</li> </ol>  |
| <b>NORTHERN AREA</b>                |  |  |
| Elda Diaz                           | <a href="mailto:az_adventurers@yahoo.com">az_adventurers@yahoo.com</a>     | <ol style="list-style-type: none"> <li>1. Camp Verde</li> <li>2. Prescott</li> </ol>   |
| <b>WESTERN ARIZONA AREA</b>         |  |  |
| Ugonna Woods                        | <a href="mailto:p2eace@yahoo.com">p2eace@yahoo.com</a>                     | <ol style="list-style-type: none"> <li>1. San Luis Spanish</li> <li>2. Yuma</li> </ol>   |