

# 2024-2025



# Pathfinder Secretary Packet



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# IMPORTANT DUE DATES

## Sep 26, 2024

### Due to Conference Office:

- ❖ Pathfinder Club Charter Application
- ❖ Yearly Staff Registration Form
- ❖ Pathfinder Membership List
- ❖ TLT Membership List
- ❖ Guidelines for Volunteers for EACH Staff member

Mail signed documents to Gabriela Corella to:  
Youth Ministries  
P.O. Box 12340 Scottsdale, AZ 85267 or email

signed documents to [gcorella@azconference.org](mailto:gcorella@azconference.org)

## October 10, 2024

- ❖ Complete Adventist Screening Verification of **ALL** Staff members/volunteers
  - <https://www.ncsrisk.org/adventist/>

Note: Screening Verification is not needed if the staff member/volunteer completed this process in 2020 or after.

## Feb 8, 2025

- ❖ Inspection to be completed by or before this date. Pre-inspection can be booked at any time before this date as well.

## April 28, 2025

Year-End Report (Due to your Area Coordinator)

# CONFERENCE EVENTS

## Leadership Training Dates: 2024-2025

- ❖ October 4-5 in Phoenix & Tucson
- ❖ January 11 in Phoenix & Tucson
- ❖ August 29-31 Prescott, Arizona

## Pathfinder Bible Experience (PBE) Dates: 2024-2025

- ❖ Area Level: January 18
- ❖ Conference Level: February 8
- ❖ Union Level: March 22
- ❖ NAD Level: April 18-19

## Arizona Pathfinder Fair 2024-2025

- ❖ April 7

## Arizona Pathfinder Soccer Tournament

- ❖ TBD

# Pathfinder Club Charter Application 2024-2025

Sponsoring Church \_\_\_\_\_

Club: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Elected Club Director \_\_\_\_\_ Birth Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street/Apt # or PO Box A#

City

State

Zip

Home Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Work/Cell phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email (print clearly) \_\_\_\_\_

We resolve to always plan and operate our club to honor and glorify God, and we realize that the primary purpose of the Pathfinders is to lead youth to Jesus, to teach them to love Him, and to serve Him. We understand that the club is for the salvation, benefit and enjoyment of youth. We will follow church policies and cooperate with church leaders. We will work in harmony with our sponsoring church to make the club a soul winning and witnessing program.

We the undersigned, have read, understand, and are in full agreement with the Philosophy of Pathfinding and agree to support our club through those means with which the Lord has blessed this church, including finances, staff volunteers, securing a place to meet, transportation on outings, and other such needs as may arise in the fulfillment of this ministry, and to assist and support the work of the Pathfinder ministry in this conference and around the world.

## Signatures:

X \_\_\_\_\_

Church Pastor

X \_\_\_\_\_

Head Elder

X \_\_\_\_\_

Church Clerk or Treasurer

X \_\_\_\_\_

Club Director



**Pathfinder Area Coordinator:** I have met with the local club director and have approved his/her plans for the Pathfinder year.

X \_\_\_\_\_

Pathfinder Area Coordinator

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Enclosed are the following:

1. Completed Yearly Staff Registration List
2. Completed Yearly Pathfinder Membership List
3. Completed Yearly TLT Membership List

Youth Ministries  
P.O. Box 12340  
Scottsdale, AZ 85267

or email:

gcorella@azconference.org



# 2024-2025 Staff Registration Form

This page must be submitted, with complete **Charter Application**, to the Arizona Youth Ministries Department to receive your certification. The following individuals are presently working as officers and staff of our club and desire to be registered with the Arizona Conference for the Pathfinder Year of 2024/2025.

Esta parte debe presentarse con la **Aplicación del club** y con  toda  la información de los voluntarios, para poder recibir su certificación. Las siguientes personas están trabajando actualmente como oficiales y personal de nuestro club y desean inscribirse en la Conferencia de Arizona para el año 2024-2025 de los Conquistadores.

- Important rule:** Do not recruit a volunteer who has been a church member for less than six months.
- Regla muy importante:** No incluya voluntario en el club si no han sido miembros de la iglesia por al menos 6 meses

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name \_\_\_\_\_

**Title/Título:** Director, Deputy Director, Secretary, Teacher, etc / Director, Director Asociado, Secretaria, Maestro, etc.

**MG:** Check "Y" if person is a Master Guide, and "N" if not.

\* If any of your club volunteers have not completed the "Adventist Screening Verification" in the past five years, please ask them to complete the following form training: <https://www.ncsrisk.org/adventist/> we will also send them an email with this information to the email you will provide in this form.

\*Si alguno de los voluntarios de su club no ha completado "La verificación de antecedentes Adventista Sterling" en los últimos 5 años, favor de pedirles que completen su entrenamiento en el siguiente enlace: <https://www.ncsrisk.org/adventist/> Nosotros también enviaremos esta información al correo electrónico del voluntario que usted incluirá en esta forma.

1. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

2. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

3. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

**Title:** Director, Deputy Director, Secretary, etc

**MG:** Check "Y" if person is a Master Guide, and "N" if not.

**Yrs Service:** Write number of years serving in Adventurers or Pathfinders.

4. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

5. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

6. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

7. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

8. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

9. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No

10. Staff Name/Nombre: \_\_\_\_\_ Title/Título: \_\_\_\_\_

Email: \_\_\_\_\_ DOB/ Fecha de nacimiento \_\_\_\_\_

Telephone/Télefono: \_\_\_\_\_ Has this volunteer completed the "Adventist Screening Verification" in or after 2020? Este voluntario ha completado los requisitos de la Verificación Sterling en o después del 2020? \_\_\_\_ Yes(Si) \_\_\_\_ No



# 2024-2025 Membership List

This page must be submitted, with complete **Charter Application**, to the Arizona Youth Ministries Department to receive your certification.

The following individuals are presently enrolled as members of our club and desire to be registered with the Arizona Conference for the Pathfinder Year of 2024-2025.

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name: \_\_\_\_\_

**PLEASE CIRCLE THE CURRENT CLASS**

1. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

2. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

3. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

4. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

5. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

6. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

7. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

8. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

9. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_



**PLEASE** **CIRCLE** **THE CURRENT CLASS**

10. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

11. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

12. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

13. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

14. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

15. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

16. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

17. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

18. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

19. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

20. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

21. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

22. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_

23. Pathfinder: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Current Class: Friend — Companion — Explorer — Ranger — Voyager — Guide — Master Guide Other: \_\_\_\_\_



2024-2025

# Teens in Leadership Training (TLT) Membership List

This page must be submitted (if you have a TLT Program), with complete **Charter Application**, to the Arizona Youth Ministries Department to receive your certification.

The following individuals are presently enrolled as Teens in Leadership Training with our club and desire to be registered with the Arizona Conference for the Pathfinder Year of 2024-2025.

Club Name: \_\_\_\_\_

Church: \_\_\_\_\_ Director's Name \_\_\_\_\_

1. Name: \_\_\_\_\_ Yrs Service \_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Yrs Service \_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

3. Name: \_\_\_\_\_ Yrs Service \_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

4. Name: \_\_\_\_\_ Yrs Service \_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

5. Name: \_\_\_\_\_ Yrs Service \_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

6. Name: \_\_\_\_\_ Yrs Service \_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

7. Name: \_\_\_\_\_ Yrs Service \_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

## TLT Membership List

8. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
9. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
10. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
11. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
12. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
13. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
14. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
15. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_
16. Name: \_\_\_\_\_ Yrs Service \_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**(FOR CLUB USE ONLY- DO NOT SEND TO THE CONFERENCE OFFICE)**

## **GUIDELINES FOR VOLUNTEERS**

Because our society is filled with pain, problems, and litigation caused by improper conduct of adults working with children and youth, it is imperative that those working with children in the churches have meaningful guidelines for conduct—to protect both themselves and those under their care. As a ministry volunteer, you want parents and others to feel comfortable and confident with you. Here are some practical guidelines:

1. **Never leave a child or group of children for whom you are responsible unattended.** Provide adequate supervision at all times, no matter what.
2. **ALWAYS have at least one other adult 18 or older with you when ministering to children.** If you find yourself in a situation where you are the only adult present, UNDER NO CIRCUMSTANCES should you allow yourself to be alone with one child. You will then need to find another person (which they do not have to be a pathfinder leader) and then continue.
3. **Always ask a person's permission before touching** him/her anywhere, even when responding to an injury or problem. This is especially true for any area that would normally be covered by a T-shirt and/or shorts. If an injury is within this area, make sure another adult works with you as you provide care.
4. **Refrain from physical and verbal attacks** and corporal punishment which are inappropriate behaviors and should never be used as discipline. "Time outs" or "sit-in-that-chair" may be helpful discipline methods to use with children-
5. **Children need to be touched appropriately.** However, keep hugs brief and "shoulder-to-shoulder" or "side to-side." Always keep your hands at (not below) the shoulder level. A caregiver kiss is to the forehead or cheek only—not elsewhere. For small children who like to sit on laps, encourage them to sit next to you.
6. **When taking small children to the bathroom**—take another adult along, or leave the door open.
7. **Be aware of the signs and symptoms of abuse;** be aware of the legal requirements in your locality for reporting child abuse. In nearly all places, a caregiver can be held legally responsible for failing to report suspected or actual child abuse.
8. **Be loving, kind, firm, and always thoroughly professional as a caregiver.** Working with children and youth at church is not only a privilege; it is also a deep responsibility that must be approached with utmost care. **As a volunteer, you are expected to participate in orientation and training programs conducted by the church or conference.**
9. Adventist Risk Management and the North American Division recommend the following rules for leaders. These serve as a protection to you and to your ministry against charges of abuse:
  - You must complete** "Adventist Screening Verification" online at <https://www.nadadventist.org/asv> Please contact your church for further information regarding this online Child Safety Training. Also, complete the Volunteer Ministry Information form located in the Secretary Packet.
  - The six-month rule.** Do not recruit a volunteer who has been a church member for less than six months.
  - The two-person rule.** Have at least two adults present at all times.
  - The glass window rule.** If the door to a classroom does not have glass in or around it, the door should be left open, so that the teacher is in full view.

**I, the undersigned, have read the guidelines listed above and agree to abide by them. My director will keep this original and I will keep a copy of this signed form for reference.**

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Volunteer's Signature

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Date Signed

## **(PARA USO INTERNO DEL CLUB- NO ENVIARLO A LA CONFERENCIA)**

### **GUIA DE PROCEDIMIENTO PARA VOLUNTARIOS**

Debido a que nuestra sociedad está llena de dolor, problemas y demandas legales causados por la conducta inapropiada de adultos que trabajan con niños y jóvenes, es imperativo que quienes trabajan con niños en las iglesias tengan pautas de conducta para protegerse a sí mismos y a aquellos bajo su cuidado. Como voluntario del ministerio, usted quiere que los padres y otros se sientan cómodos y confiados con usted. Aquí hay algunas pautas prácticas:

1. **Nunca deje a un niño o grupo de niños bajo su cuidado desatendidos.** Proporcionar una supervisión adecuada en todo momento.
2. **SIEMPRE** tener a otro adulto de 18 años o mayor con usted al estar con los niños. Si usted se encuentra en una situación donde usted es el único adulto presente con los niños, **BAJO NINGUNA CIRCUNSTANCIA** debe quedarse solo con un niño. Busque a otra persona lo más pronto posible (no tienen que ser un líder de clubes) y luego continuar.
3. **Siempre pida el permiso de una persona antes de tocarlo** en cualquier lugar, incluso cuando responda a una lesión o problema. Esto es especialmente cierto para cualquier área que normalmente estaría cubierta por una camiseta y/o pantalones cortos. Si una lesión se encuentra dentro de esta área, asegúrese de que otro adulto este presente mientras usted da atención médica.
4. **Los castigos físicos y abusos verbales son inapropiados** y nunca deben usarse como disciplina. "Tiempo fuera" o "sentarse en esa silla" pueden ser métodos útiles con los niños.
5. **Los niños necesitan ser tocados apropiadamente.** Sin embargo, mantenga los abrazos breves y "hombro a hombro" o "lado a lado". Siempre mantenga sus manos en (no debajo) el nivel del hombro. Un beso protector es sólo en la frente o mejilla, no en otra parte. Para los niños pequeños que les gusta sentarse en las piernas, animarlos a sentarse a su lado.
6. **Cuando lleve a los niños pequeños al baño-** lleve a otro adulto o deje la puerta abierta.
7. **Esté atento a las señales y síntomas del abuso;** Tenga en cuenta los requisitos legales en su localidad para reportar abuso infantil. En casi todos los lugares, un cuidador puede ser considerado legalmente responsable por no reportar sospecha o abuso infantil real.
8. **Sea amable, firme y siempre sea profesional como líder.** Trabajar con niños y jóvenes en la iglesia no es sólo un privilegio; También es una responsabilidad importante que debe desarrollarse con el máximo cuidado. **Como voluntario, se espera que usted participe en programas de orientación y entrenamiento conducidos por la iglesia o conferencia.**
9. Adventist Risk Management y la División Norteamericana recomiendan las siguientes reglas para los líderes. Estas sirven como protección para usted y para su ministerio contra cargos de abuso:
  - Usted **necesita llenar la solicitud** titulada "Adventist Screening Verification" online at <https://www.nadadventist.org/asv> Favor de preguntar a su Pastor de iglesia si necesita más información.
  - La regla de seis meses.** No invite a una persona a ser voluntario que sea recién bautizada o que tiene menos de seis meses como miembro de iglesia.
  - La regla de dos personas.** Tener al menos dos adultos presentes en todo momento
  - La regla de la ventana.** Si la puerta del aula no tiene vidrio o ventana, la puerta debe dejarse abierta, de modo que el líder está a plena vista.

**Yo, el firmante, he leído las guías mencionadas arriba y acepto cumplirlas. Mi director mantendrá este original y guardará una copia de este formulario firmado para referencia.**

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Firma de voluntario

---

Fecha firmada

# Yearly Points & Awards

Categories	Points
<b>Conference Activities</b>	
<u>Attend October or January Leadership training</u>	150
<u>Receive Certificate of Operations by Due Date</u>	200
<u>Attend Pathfinder Fair</u>	525
<u>PBE Participation</u>	185
<u>Week Of Prayer/Evangelism</u>	200
Complete Inspection by Due Date	100
<b>Local Club Activities</b>	
Local Club Camp Out	200
Induction Ceremony	50
Pathfinder Sabbath	100
Investiture Ceremony	50
<u>Food Drive/Community Service</u>	100
<b>October – April Monthly Reports</b>	140
*On time reports: 20 pts; Late Submissions: 10 pts	
<b>Total Possible Points</b>	2000

## Yearly Points

	Points		
<b>Excellence Award</b>	<b>1900</b>	<b>-</b>	<b>2000</b>
First Place	1600	-	1899
Second Place	1400	-	1599
Third Place	1200	-	1399

# Monthly Reports

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- ❖ Due to your **Area Coordinator** by the 10<sup>th</sup> of every month for full points. Late submissions will receive half points.
- ❖ Alternatively, monthly reports can be submitted by the 10<sup>th</sup> of every month electronically through [azsdayouth.com](http://azsdayouth.com).
- ❖ Your area coordinator will keep track of your points
- ❖ Pathfinder Year-End Report is due to your Area Coordinator by **March 28, 2025**
- ❖ Please use the Investiture Requisition form as a resource for your AdventSource order.
- ❖ 2024-2025 AdventSource Code:  
**ArizonaClubsCode2025**

**USE BLACK OR BLUE INK INFORMATION  
SHOULD BE LEGIBLE AND CURRENT**

# Arizona Club de Conquistadores Reporte Mensual

**\*\*Recuerde de mandar su reporte mensual a su coordinador de área cada 10 del mes. Después de esta fecha recibirán la mitad de los puntos.**

- \_\_\_\_\_ Numero de juntas
- \_\_\_\_\_ Miembros en total
- \_\_\_\_\_ Total en asistencia (promedio)
- \_\_\_\_\_ Total en uniforme
- \_\_\_\_\_ Total de participantes en obra misionera
- \_\_\_\_\_ Conquistadores bautizados
- \_\_\_\_\_ Bautismos por el Ministerio de Conquis.
- \_\_\_\_\_ Juntas de staff
- \_\_\_\_\_ Minutos del Director
- \_\_\_\_\_ Fecha de Inducción \_\_\_/\_\_\_/\_\_\_
- \_\_\_\_\_ Trabajo hecho para la clase de JA
- \_\_\_\_\_ Camporee de la Conference de AZ
- \_\_\_\_\_ Jamboree (Campamento regional/distrito)
- \_\_\_\_\_ Mission Trip

Nombre de club: \_\_\_\_\_  
Iglesia: \_\_\_\_\_  
Director: \_\_\_\_\_  
Dirección: \_\_\_\_\_  
Ciudad/Estado/Zip: \_\_\_\_\_  
Cel.: \_\_\_\_\_  
Email: \_\_\_\_\_

Conquistador del mes: \_\_\_\_\_

Porque: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Honores \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sociales de Conquis. \_\_\_\_\_  
\_\_\_\_\_

Conquis. en obra misionera \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noticias de Conquis. \_\_\_\_\_  
(use la parte de atrás \_\_\_\_\_  
si necesita) \_\_\_\_\_

Mes: \_\_\_\_\_

Año: \_\_\_\_\_



# Arizona Pathfinder Club Monthly Report

\*\*Remember to mail report to your area coordinator every 10<sup>th</sup> of the month. Late submissions will receive half the points.

- \_\_\_\_\_ No. of Meetings
- \_\_\_\_\_ Total Members
- \_\_\_\_\_ Total in Attendance (Average)
- \_\_\_\_\_ Total in Uniform
- \_\_\_\_\_ Total participating in/outreach
- \_\_\_\_\_ Pathfinders Baptized
- \_\_\_\_\_ Baptized by PF Involvement
- \_\_\_\_\_ Staff meeting
- \_\_\_\_\_ Director's Minute
- \_\_\_\_\_ Fall Induction Date \_\_\_/\_\_\_/\_\_\_
- \_\_\_\_\_ Worked on AY Class Work
- \_\_\_\_\_ AZ Conference Camporee
- \_\_\_\_\_ Jamboree (Regional/District Campout)
- \_\_\_\_\_ Mission Trip

Club Name: \_\_\_\_\_  
Church: \_\_\_\_\_  
Director: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/St/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Pathfinder of the month: \_\_\_\_\_

Why Chosen: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Honors Worked on \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pathfinder Social \_\_\_\_\_

\_\_\_\_\_

Pathfinder in/Out Reach \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pathfinder News: \_\_\_\_\_

(use back side if needed) \_\_\_\_\_

\_\_\_\_\_

Month: \_\_\_\_\_

Year: \_\_\_\_\_

**Pathfinder Final Year-End Report**  
**2024-2025**  
**Due to your Area Coordinator by March 28<sup>th</sup>**

Club Name: \_\_\_\_\_ Church: \_\_\_\_\_

Director: \_\_\_\_\_ Email: \_\_\_\_\_

**Pathfinder year-end membership**

\_\_\_\_ Number of girls  
\_\_\_\_ Number of boys  
\_\_\_\_ Teen girls  
\_\_\_\_ Teen boys  
\_\_\_\_ Total Members

**Staff**

\_\_\_\_ Number of adult women  
\_\_\_\_ Number of adult men  
\_\_\_\_ Total of Adults  
  
\_\_\_\_ Number of TLT girls  
\_\_\_\_ Number of TLT boys  
\_\_\_\_ Total of TLT's

**Classes Invested**

\_\_\_\_ Friend  
\_\_\_\_ Companion  
\_\_\_\_ Explorer  
\_\_\_\_ Ranger  
\_\_\_\_ Voyager  
\_\_\_\_ Guide  
\_\_\_\_ Master Guide  
\_\_\_\_ Trail Friend  
\_\_\_\_ Trail Companion  
\_\_\_\_ Wilderness Explorer  
\_\_\_\_ Wilderness Ranger  
\_\_\_\_ Frontier Voyager  
\_\_\_\_ Frontier Guide

**Adventist Youth Honors Earned**

\_\_\_\_ AY Honors  
\_\_\_\_ AY Master Awards  
\_\_\_\_ Total Honors/Awards earned

**Youth Baptismal Record for this year**

\_\_\_\_ Ages 10-12  
\_\_\_\_ Ages 13-15  
\_\_\_\_ Ages 16-18  
\_\_\_\_ Young Adult  
\_\_\_\_ Total Number Baptized

**Continuing Education**

\_\_\_\_ Basic Staff Training  
\_\_\_\_ Instructor's Certification  
\_\_\_\_ Counselor JumpStart Certification  
\_\_\_\_ Other Certification







# Pathfinder Health Record

Name \_\_\_\_\_  
Birth Date \_\_\_\_\_  
Date of last Tetanus Booster \_\_\_\_\_

Allergies to drugs or food:

Special medications or pertinent information:

List of restrictions:



Father's Home Phone \_\_\_\_\_ Father's Work Phone \_\_\_\_\_

Mother's Home Phone \_\_\_\_\_ Mother's Work Phone \_\_\_\_\_

Emergency Phone (friend or relative) \_\_\_\_\_

Family Physician Name \_\_\_\_\_

Family Physician Address \_\_\_\_\_

Family Physician Phone \_\_\_\_\_

Insurance Company \_\_\_\_\_

Insurance Policy Number \_\_\_\_\_

## Authorization to Treat a Minor

I (we) the undersigned parent, parents or legal guardian of: \_\_\_\_\_  
*Name of Pathfinder*

In case of emergency, I hereby give permission to the physician selected by the club directors to hospitalize, secure proper treatment for and to order injection, anesthesia or surgery for my child.

As parent or legal guardian of the applicant, I am in favor of him/her attending club functions and accept the conditions named. The health history stated is correct so far as I know, and the person herein described has permission to engage in all prescribed club activities except as noted. In addition I have read and understand the Emergency Authorization statement and give my full consent to the terms found therein. Permission for photo copying of this health record is granted.

\_\_\_\_\_  
*Date* *Parent/Guardian Signature*

*This section is for the notary to sign if your state requires it.*

Pathfinder Health Records are available through AdventSource, Lincoln, NE 68506

# Uniform Policy

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## Class A Uniform

- ❖ Class A Uniform to be worn on all formal events
- ❖ The following items can be purchased at AdventSource website: [www.adventsource.org](http://www.adventsource.org)

### ❖ Shirts/Blouse

- Staff/Pathfinder:

- Tan long sleeve or short sleeve shirt with two pleated patch pockets with flaps on the chest and shoulder epaulets.

Sleeve length must be consistent among all Staff and Pathfinders

### ❖ Pants/Skirts

- Female Staff/Pathfinder:

- Slacks – Black, straight leg, pleated front, belt loops
- Skirt – Black, A-line, pleated front, belt loops, hem should be at mid-knee or below.

Must be consistent among all Female Staff and Pathfinders

- Male Staff/Pathfinder:

- Slacks – Black, straight leg, pleated front, belt loops

### ❖ Belts and Buckles

- Staff/Pathfinder:

- Black web belts with Pathfinder buckle

## ❖ Neckerchief and Slide

The sash is worn over the collar.



- **Pathfinders and non-Master Guide staff** - Yellow Pathfinder Neckerchief with black trim stitching and the Pathfinder World logo. The neckerchief is secured with the black fabric Pathfinder Slide.
- **TLT's** - Yellow Pathfinder Neckerchief with red trim stitching and the Pathfinder World logo. The neckerchief is secured with the black fabric Pathfinder Slide.
- **Master Guides** - Yellow Master Guide Neckerchief with red trim stitching, six color Master Guide ribbon and the Master Guide logo. The neckerchief is secured with the blue fabric Master Guide Slide.

## ❖ Necktie

- **Female Staff/Pathfinder:**
  - Plain black tuxedo tie

## ❖ Tie

- **Male Staff/Pathfinder:**
  - Plain black tie



## ❖ Sash

The sash is the personal club history of the Pathfinder. It is worn over the right shoulder, under the neckerchief and preferably under the epaulet.

- Black fabric, may be wide enough for up to 3 honors and as long as the fingertips on the left hand when standing at attention.
- Only one sash is to be worn as part of the uniform.
- Items to be worn on the sash include optional name plate, honors, camporee and fair patches, Pathfinder pins, Adventurer level pins (but not Adventurer Awards).

## ❖ Shoes

- Black dress shoes or boots with fully closed toe and heels. Heels of no more than 2 inches. If the shoes have laces, the laces must also be all black.

## ❖ Hosiery

- All black socks, stockings, or knee highs. No designs or patterns. Must be consistent among all club staff and Pathfinders.

## ❖ TLT's ONLY

- Neckerchief and Slide
  - Yellow Pathfinder Neckerchief with red trim stitching and the Pathfinder World logo. The neckerchief is secured with the black fabric Pathfinder Slide
- Shirts/Blouse
  - White long sleeve or short sleeve shirt with two pleated patch pockets with flaps on the chest and shoulder epaulets. Option must be consistent within the club.

- **Shoulder Cord (Red)**



- The TLT Shoulder Cord is worn to indicate current participation in the TLT program. It is issued upon enrollment in the program, typically at the yearly induction service. Worn on the left shoulder.

- **Optional**

- TLT Patch is worn on the Honor Sash.
- TLT Pin is worn on the left pocket flap.

## ❖ **Drill/Drum Team Only (Optional)**



- Drill & Drum team members and leaders may wear:
  - White braided cord on left shoulder
  - White Gloves

## ❖ **Fancy Drill**

- **Head wear**

- Pathfinder Berets, Pathfinder baseball cap, or other headwear are not part of the Pathfinder A uniform in the Arizona Conference. However, it may be worn for fancy drill demonstrations

## ❖ Director Shoulder Cord (Optional)



- Club Director may wear a Gold (non-metallic) cord on the left shoulder

## ❖ Master Guides Only

- Neckerchief and Slide
  - Yellow Master Guide Neckerchief with red trim stitching, six color Master Guide ribbon and the Master Guide logo. The neckerchief is secured with the blue fabric Master Guide Slide.
- Jacket (optional)
  - Master Guides who are working with Pathfinders may choose to wear a black uniform jacket with their Class A Pathfinder Uniform or to go without. They may also choose to wear traditional green uniform jacket with green slacks or skirt. They may also forgo the green jacket. All standard Pathfinder Insignia should be in place on the jacket. The Master Guide Neckerchief and Slide is worn in place of the standard Pathfinder Neckerchief and Slide.
    - No mix and match colors of jacket and pants/skirt.



- Master Guide Patch (Optional)
  - The patch is typically worn on the Sash or sewn over the printed Master Guide logo on the Master Guide Neckerchief.

- Master Guide Pin



- Worn on the left chest pocket.

- Master Guide Star Patch and Star with Chevrons Patch



- The Master Guide Star patch will be issued for placement on the uniform sleeve. If the Master Guide has also completed all six IA levels, they will instead be issued a combination Master Guide Star/IA Chevron patch. Master Guides who have not completed all six IA levels do NOT wear any IA Chevrons on their sleeve until they have earned all six.

## ❖ AYMT Certification Pins

- Pins are placed on the uniform sash.



Basic Staff



Counselor



Instructor



Secretary/Treasurer



Director



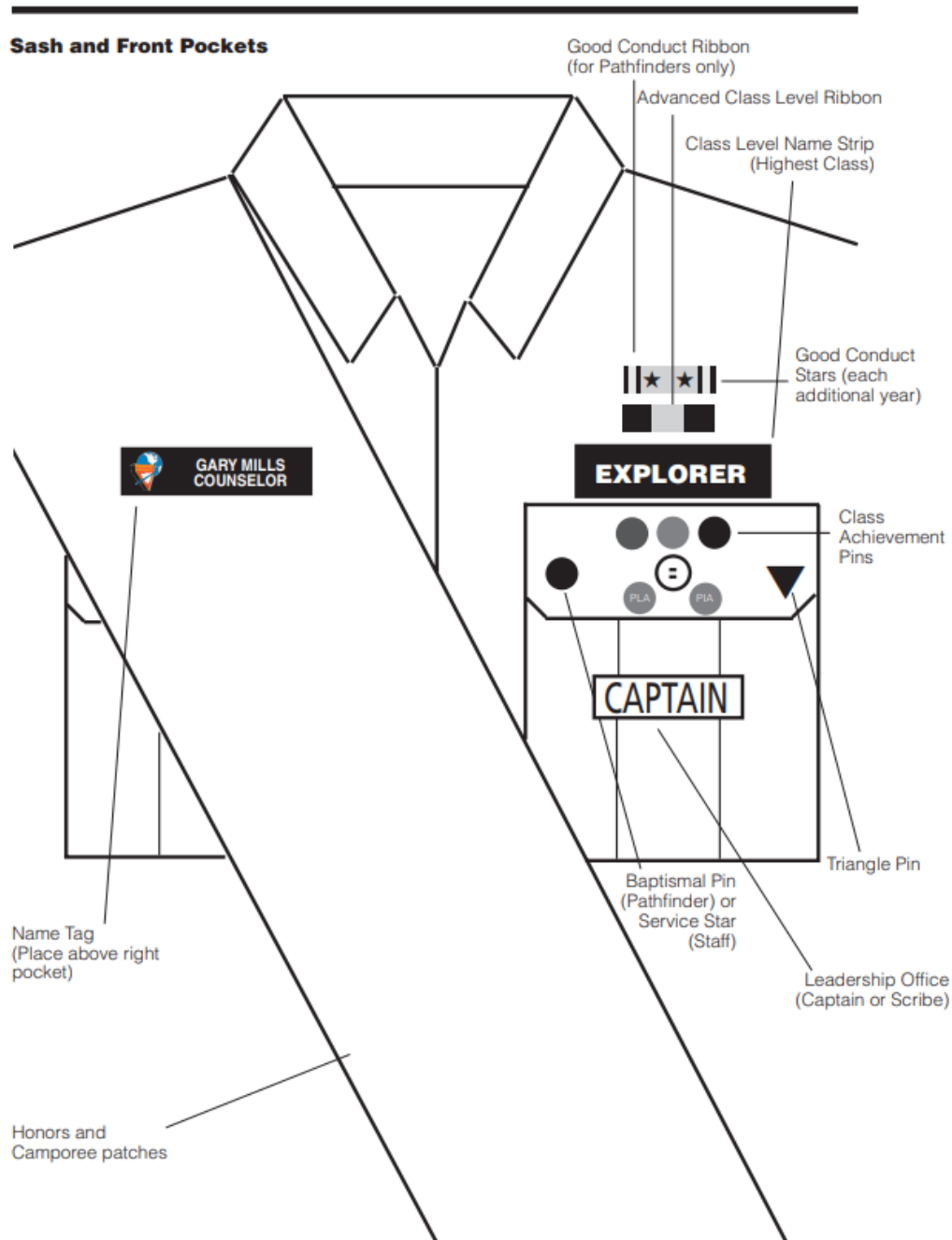
Leadership



Staff Leadership

## ❖ Insignia and Patch Placement

- Only Pathfinder Insignia and Patches must be worn on uniform



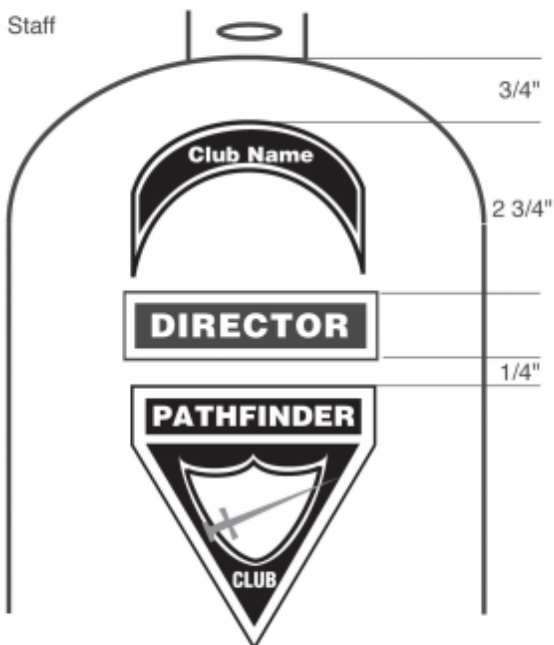
Highest Class Level Strip on top of left pocket.  
Lower level class strips on sash (optional).



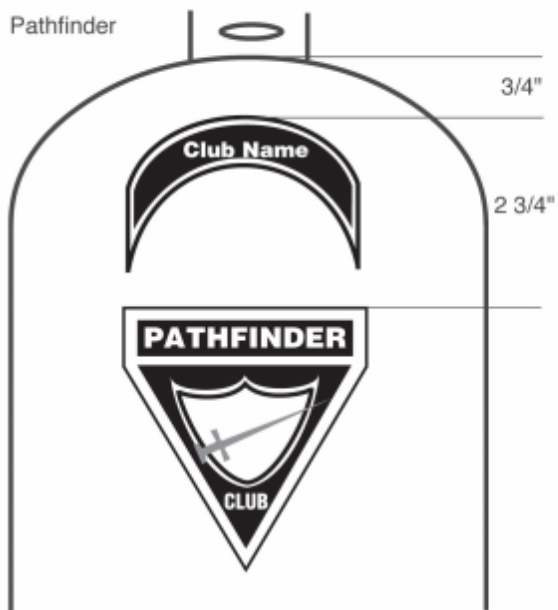
Left Chest Pocket

## Right Sleeve

Staff

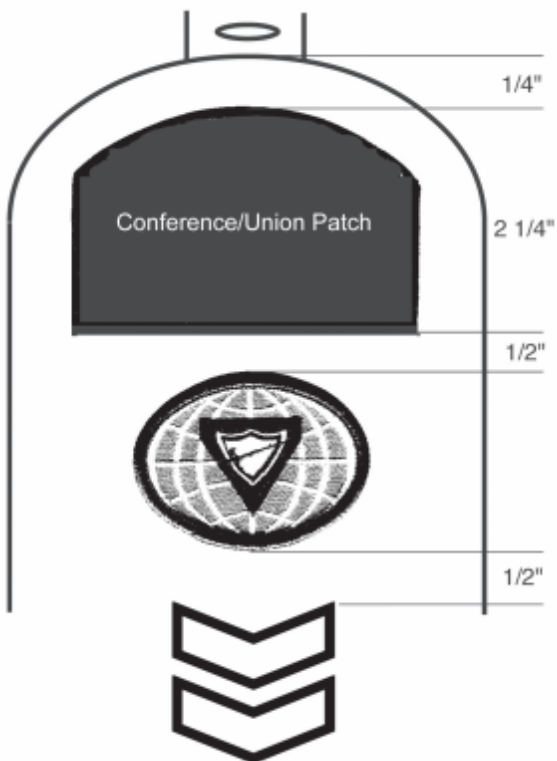


Pathfinder

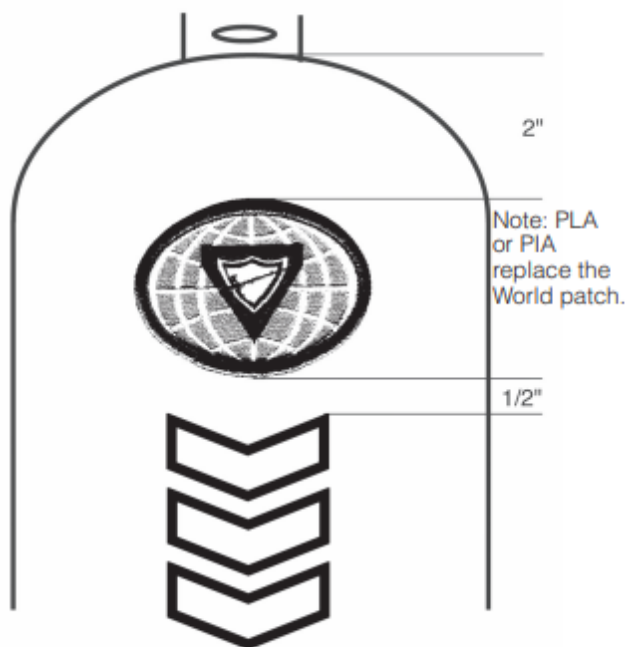


## Left Sleeve

With Conference/Union Patch



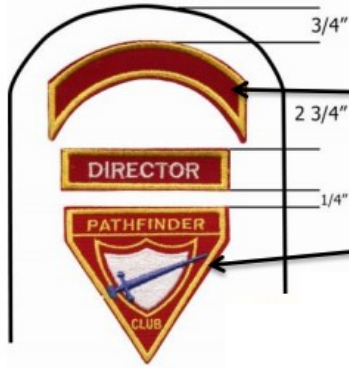
Without Conference Patch



Note: PLA or PIA replace the World patch.

Patch spacing may need to be adjusted depending on the size of the Conference patch and the chevrons and/or Master Guide Star.

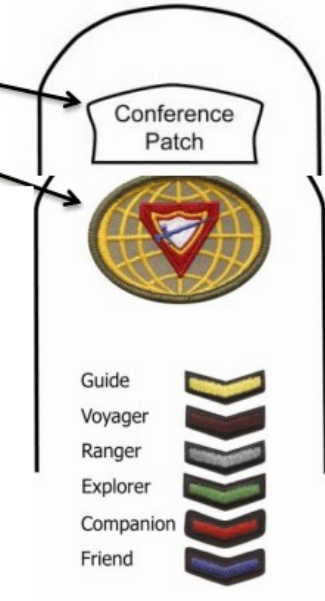
Pathfinder Insignia  
**Right Sleeve**



Club name – purchase from club

**Purchase Arizona Conference Patches at the Conference office. Purchase the rest of insignias and patches at Adventsource.**

Pathfinder Insignia  
**Left Sleeve**



Start at bottom and leave enough room to add higher classes above

\*\*\*\*\*

## Class C Uniform (Field Uniform)

- ❖ Club specified T-shirt worn with jeans or other non-uniform pants, shorts etc.





## Pathfinder Bible Experience (PBE)

**"PURPOSE:** The purpose of **The Pathfinder Bible Experience** is to promote and encourage in-depth Bible study and memorization by Pathfinders, so their understanding of scripture will increase and their relationship to Christ will grow."

No matter if you've never participated in the PBE or you have done it for years, we want to encourage you to take the challenge and join the 2024-2025 PBE. Even though this event takes place halfway through the Pathfinder year; it's something you need to start planning, preparing and studying now!

Below you will find some important information and tips to help you get started. But, remember that all Area Coordinators are always willing and happy to support and help in any way possible.

**Books to Study:** 1st Corinthians AND Romans  
Commentary Books: 1st Corinthians AND Romans  
Version Recommended: English: New Kings James. Spanish: Reina Valera 1995

### **Important Dates:**

Area Level: January 18th, 2025  
Conference Level: February 8, 2025  
Union Level: March 22, 2025 (out of state)  
Division Level: April 18-19, 2025 (out of state)

**Please note:** In the Area Level all 1st and 2nd places will move on to Conference Level. All other levels only 1st place moves on. Location of each level will be shared as we get closer to the dates.

### **Forms required to participate (attached):**

PBE Statement of Integrity: Only 1 (one) form per club needed. This will be required in EVERY level which means you (director/coach) need to have it with you at all times.

Media Release Form: This form needs to be filled out for each Pathfinder participating. This form is required in EVERY level which means you (director/coach) needs to have them at all times.

**Note:** The above-mentioned forms may be required before each event, but you will receive instruction when and to whom they need to be sent.

Partial Requirements for full list of requirements go to <https://nadpbe.org/> [[nadpbe.org](https://nadpbe.org/)]

Each team is comprised of two (2) to (6) enrolled and inducted Pathfinders. May include TLT's. Also, you may have an alternate participant which in this case will be allowed to switch places with a participating Pathfinder at half time (break)

NOTE: Pathfinder/TLT is no longer eligible if they turn 19 on or after January 1st of testing year.

The NAD page has great resources including the Bible Commentary in English, Spanish and French which are not available at the moment, but please keep checking the website <https://nadpbe.org/pbe-resources/> [[nadpbe.org](https://nadpbe.org)]

Remember that the best way to help and support the Pathfinders is by getting everyone involved. This includes coaches, staff, family, and church.

"For whatever things were written before were written for our learning, that we through the patience and comfort of the Scriptures might have hope. —Romans 15:4 (NKJV)"

PBE Coordinator: Mike Wood [azmikewood@gmail.com](mailto:azmikewood@gmail.com)

PBE Assistant Coordinator: Danaly Quintana [dnlyq@aim.com](mailto:dnlyq@aim.com)

# Pathfinder Bible Experience

## Statement of Integrity



To be used at each of the four levels

This form is to be filled out by each Pathfinder Club participating in each of the four levels of the Pathfinder Bible Experience at the time they sign in on Sabbath afternoon of each level.

Club Name: \_\_\_\_\_

Club Director/Coach Name: \_\_\_\_\_

Please circle one of the positions

Because the same questions are used in all areas, conferences, and unions, clubs are to hold the high standard maintained by Pathfinders which would include not contacting clubs from other areas, conferences or unions to find out about the questions being used this year. By signing this form, I certify that all Pathfinders participating from our club have had no contact with or been given any questions that are used in the official Pathfinder Bible Experience Program from inside or outside our area, conference, or union. We count it a privilege to have our Pathfinders participating in this program.

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_

# Videography/Photography Release Form



This letter confirms the agreement between you and the Pathfinder Bible Experience Program regarding your participation in approved Pathfinder Bible Experience activities in which you may be photographed or videotaped (the Property) from time to time.

For valuable consideration received, you hereby irrevocably grant to the Pathfinder Bible Experience Program, perpetually, exclusively, and for all media throughout the world (including print, non theatrical, home video, CD-ROM, internet and any other electronic medium presently in existence or invented in the future), the right to use and incorporate (alone or together with other materials), in whole or in part, photographs or video footage taken of you as a result of your participation in approved activities of the Pathfinder Bible Experience Program.

You hereby agree that you will not bring or consent to others bringing claim or action against the Pathfinder Bible Experience Program on the grounds that anything contained in the Property, or in the advertising and publicity used in connection herewith, is defamatory, reflects adversely on you, violates any other right whatsoever, including, without limitation, rights of privacy and publicity.

You hereby release the Pathfinder Bible Experience Program, its directors, officers, successors and assigns from and against any and all claims, demands, actions, causes of action, suits, costs, expenses, liabilities and damages whatsoever that you may hereafter have against the Pathfinder Bible Experience Program in connection with the Property.

This agreement shall not obligate the Pathfinder Bible Experience Program to use the Property or to use any of the rights granted hereunder, or to prepare, produce, exhibit, distribute or exploit the Property. The Pathfinder Bible Experience Program shall have the right to assign its rights hereunder, without your consent, in whole or in part, to any person, firm or corporation.

AGREED TO AND ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Witness

Print name of Participant: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

## AZ PATHFINDER COORDINATORS AND AREAS 2024-2025

Manny Cruz	mannycruz@azconference.org	Arizona Conference Pathfinder Director	
Lily Chairez	azpathfinderssda@gmail.com	Arizona Conference Pathfinder Assistant Director	
Lori Orvek	loriorvek@yahoo.com	Arizona Conference Education Coordinator	
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Mike Wood	azmikewood@gmail.com	Arizona Conference Bible Experience Coordinator	
Danally Quintana	dnlyq@aol.com	AZ Conference Bible Experience Assistant Coordinator	
<b>NORTHERN ARIZONA AREA</b>			
Danally Quintana	dnlyq@aol.com	1. Camp Verde 2. Cottonwood 3. Flagstaff	4. Payson 5. Prescott 6. Sedona
<b>SOUTHERN ARIZONA AREA</b>			
Lori Orvek	loriorvek@yahoo.com	1. Green Valley 2. Sierra Vista 3. Tucson Central SP 4. Tucson Desert Valley	5. Tucson Esperanza SP 6. Tucson Fil-AM 7. Tucson Sharon 8. Nogales Spanish
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Konrad Schwinn	konschwinn@gmail.com		
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Armando Metelin	metelinarmando@gmail.com		
<b>EASTERN ARIZONA AREA</b>			
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Uriel Rojas	norma.rojas1025@yahoo.com		
<b>CENTRAL ARIZONA AREA</b>			
Mike Wood	azmikewood@gmail.com	1. Beacon Light 2. Camelback 3. Paradise Valley 4. Paradise Valley SP 5. Phoenix Central 6. Phoenix Central SP 7. Phoenix Central Valley SP 8. Thunderbird Scottsdale	
Jessica Gastelum	jessicagastelum11@gmail.com		

# Resources

- ◇ <https://azsdayouth.com/ministries/pathfinders/> ( AZ Pathfinder Conference)
- ◇ <https://www.clubministries.org/> (NAD webpage-Home)
- ◇ <https://www.investitureachievement.com/> (Class work resources)
- ◇ <https://www.clubministries.org/pathfinders/pathfinder-honors/> (Honors WikiPage)
- ◇ [nadpbe.org](http://nadpbe.org) (PBE)
- ◇ <https://www.clubministries.org/pathfinder-bst/> (BST Resources)
- ◇ <https://www.nadadventist.org/asv> (Screening Verification)
- ◇ <https://www.adventsource.org/> (Store: Purchase Uniforms, Patches, Pins, March & Drill Manuals, etc)